

<http://www.homeandlearn.co.uk/bc/beginnerscomputing.html>

Add in some mouse training. I have hand outs.

[1 The Windows XP Desktop](#)

[2 Exploring the Start Menu](#)

[3 How to Create a Desktop Shortcut](#)

[4 The Hard Drive Explained](#)

[5 How Big is your Hard Drive?](#)

[6 The Windows Explorer tool](#)

[7 How to Create a New Folder](#)

[8 Moving Folders on your Hard Drive](#)

[9 Copy folders from a CD to your Hard Drive](#)

[10 Finding Files with Windows XP](#)

[11 Windows XP and Wallpapers](#)

[12 How to change your Screen Saver](#)

[13. How to Zip and Unzip files with WinZip](#)