

# LOUISE RADLOFF MIDDLE SCHOOL

3939 SHACKLEFORD ROAD, DULUTH, GEORGIA 30096

Office: (678) 245-3400

Fax: (678) 245-3403



J. ALVIN WILBANKS  
CEO/SUPERINTENDENT

AL TAYLOR  
Principal

AUDREY BAPTISTE  
TAMMY BECKER  
CHRIS CORBITT  
ALICIA Y. JACKSON  
RON MOORE  
MARK MONTELLO  
Assistant Principals

NATALIE DIX  
AMANDA McCLENNY  
SHAMIRA PEARSON-PORTER  
Counselors

*Guidance C-6 is for Advising Parents of the Right to Know Information about a Teacher's Qualifications as required by The Elementary and Secondary Education Assistance Act of 1965 (ESEA) [Section 1111(6) (A)]*

Dear Parent(s)/Legal Guardian(s):

At **Louise Radloff Middle School**, we are very proud of our teachers and feel they are prepared to give your child a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualifications as defined in ESEA. These regulations allow you to learn more about your child's teachers' training and credentials and at we will provide the following information when requested:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide you with information about the paraprofessional's qualifications.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact **Mr. Al Taylor** at **Louise Radloff Middle School** at **678-245-3400** or email me at **al\_taylor@gwinnett.k12.ga.us**.

Sincerely,

Mr. Al Taylor  
Principal